

Washington County Library Washington City Branch Addition  
Request for Proposal



*WASHINGTON COUNTY*

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BUILDING MAINTENANCE  
DEPARTMENT

PAUL SULLIVAN  
MANAGER

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## REQUEST FOR PROPOSAL

Washington County is seeking proposals from licensed contractors to acquire any necessary permits, and provide materials and labor for an addition to the Washington County Library Washington Branch

**PROJECT LOCATION:**

Washington County Library Washington City Branch

220 N 300 E

Washington, UT 84780

**CONTACT PERSON:** Paul Sullivan, Manager

Washington County Building Maintenance

197 East Tabernacle Street

St George, UT 84770

435 680 3064

Contact Paul Sullivan to arrange a walkthrough of the project.

All dimensions are approximated and shall be verified by the contractor before submitting a proposal.

## Scope of Work

Room addition as per plans and specifications by MRW Design Associates.

The library will be open during construction and all paths leading to the work areas shall be kept clean and unobstructed.

Deliveries and work schedule shall be coordinated with the library branch manager.

The Contractor will leave the work site clean on a daily basis.

All debris is to be hauled offsite.

☑Insurance: Contractors shall be responsible for the proper protection of all personnel, materials and equipment stored on or off the County's property or incorporated into the work. The contractor will also be responsible for all subcontractors who may be employed by the contractor in performance of the proposed project. The insurance coverage provided by the contractor shall include but not be limited to workman's compensation, comprehensive general liability and property damage. The contractor awarded the project must submit certificates of insurance showing coverage amounts prior to commencing any work.

## PROPOSALS SHALL INCLUDE THE FOLLOWING

1. Name, address and brief history of company.
2. Brief resumes of key personnel to be assigned to this project.
3. Detailed bid, itemizing all costs for the work described above. Include any and all fees for service, materials, permits or documents.
4. Estimated number of days from notice of award to project completion.
5. Related experience during the last three years. Include examples of other projects that are similar in scope to this one. Include contact name, telephone number, and brief explanation of the project including value.

## PROJECT AWARD

A recommendation for selection will be made to the Washington County Board of Commissioners. Proposals will be equally evaluated based on each firm's prior experience and knowledge, references, and bid price. Washington County reserves the right to accept or reject any or all bids, and waive any irregularities in the interest of the County. Awarded Contractor will be required to enter into a Project Agreement with Washington County. The Contractor is expected to start work on the project by March 23, 2020.

## PAYMENT

The owner shall pay the Contractor for services and material upon successful completion of the terms of this agreement. NO ADVANCE PAYMENTS WILL BE MADE.

## CHANGE ORDERS

The Contractor shall not perform any work on a proposed change that would result in a change in the Agreement price unless the Owner's representative has signed the appropriate change order document.

## CERTIFICATION OF LEGAL WORK STATUS IS REQUIRED

CERTIFICATION OF LEGAL WORK STATUS

By submitting a proposal and/or signing this contract, contractor (a subcontractor, contract employee, staffing agency, trade union, or any contractor, regardless of tier) certifies that it does not and will not, during the performance of this contract, knowingly employ, or subcontract with, any entity which employs workers in violation of 8 USC § 1324a. Contractor agrees to produce to the County, before commencement of the performance of the terms of the contract, a Case Verification Number supplied by the federal government for each employee E-verified, as well as the E-verification Identification Number of the Contractor. Contractor also agrees to provide to the County, at the County's request, such documents which are required to verify compliance with applicable State and Federal laws. If the contractor knowingly employs workers in violation of 8 USC § 1324a, such violation shall be cause of unilateral cancellation of the contract between contractor and the County. In the event this contract is terminated due to violation of 8 USC § 1324a by the contractor or subcontractor of the contractor, the contractor shall be liable for any and all costs associated with such termination, including, but not limited to, any damages incurred by the County as well as attorney fees.

I certify that I have read, understand and agree to comply with the requirements herein.

Contractor Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Official Title

On the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_, personally appeared before me \_\_\_\_\_, who being by me duly sworn did say that he/she is the \_\_\_\_\_ of \_\_\_\_\_ and that he/she executed the foregoing document on its behalf being authorized and empowered to do so by the \_\_\_\_\_ and he/she did duly acknowledge to me that such was executed for the uses and purposes stated therein.

\_\_\_\_\_

Notary Public