



Community Development Department
197 East Tabernacle
St. George, Utah 84770
Phone (435) 634-5701
events@washco.utah.gov

FILMING/PHOTO PERMIT CHECKLIST

It is the purpose of the county to review filming and photo events in order to assist County employees, public servants, emergency responders, and volunteers in ensuring that the health, safety and welfare of all participants, residents and visitors alike, may be protected. The following items are required with the submittal of all filming and photo permit applications (incomplete applications shall not be accepted):

Complete Filming/Photo Permit Application.

Detailed description of filming or photo shoot.

Detailed Site Plan. This must include any routes taken and street names, lighting (if any), parking maps, placement of barricades, tent structures, road closures, portable toilet placement, etc.

Road closure site plan, details, and plans to enforce, if applicable.

Trash clean-up plans, including litter or other debris left and disposal plans.

Plans for providing sanitary facilities, including handwashing stations, number of toilet facilities, location, and means of disposing of waste deposited.

Security plan, if applicable.

Emergency medical and fire services plan.

Plans for supplying potable water and dust control.

Proof of Insurance naming Washington County as additional insured.

Applicable fees.

Please submit all questions, necessary forms and supplemental documents to events@washco.utah.gov

*Applications must be submitted no later than 30 days prior to shoot.



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FILMING/PHOTO PERMIT APPLICATION

APPLICANT INFORMATION			
Applicant Name:		Email:	
Production Company:			
Address:			
Day Phone:		Cell/Other:	
Alternate Contact:		Email:	
Address:			
Day Phone:		Cell/Other:	
FILMING/PHOTO SHOOT INFORMATION			
Location(s):			
Type of Production (check all that apply):			
TV Movie/Series	Short Film	Feature Film	Student Film
Commercial	Infomercial	Still Photography	Documentary
Other _____			
Date(s):		Start Time:	End Time:
SITE PLAN/DETAILED TRAFFIC PLAN			
Please check all that apply:			
Road Closure	Sidewalk Use	Barricades	Traffic Control/Flaggers
Other _____		*Please include traffic details on site plan.*	
Equipment on location:			
Cast/Crew Vehicles # _____	Camera Cars # _____	Cranes/Scissor Lifts # _____	Sanitary Facilities # _____
Other _____		Total number of staff and participants: _____	
**Please attach a detailed site plan and description of the filming or shooting event, including street names, routes, lighting (if applicable), parking maps, placement of barricades or road closures, portable toilet placement, tent structures, etc.			

TRASH

Describe plans for holding, collecting, and disposing of solid waste material, including trash, litter or any other debris.

SANITARY FACILITIES

Provide plans for toilet facilities, handwashing stations, locations, number and means of disposing waste materials.

EMERGENCY SERVICES

Medical: The approved plans for providing sufficient medical personnel for the needs of participants and staff.

Fire: The plans for fire protection, including the number, type and location of all protective devices, alarms, extinguishers and the number of emergency fire personnel available to operate equipment.

POTABLE WATER

Plans for providing potable water and dust control, including the source, amount, and location of outlets.

LOGISTICS

Shot Types (please check all that apply):

Driving Shot	Tow Shot	Amplified Sound	Animals
Weapons/Gunfire	Smoke/Fire	Banners/Balloons	Special Lighting

Miscellaneous: _____

Tents/Pop-Ups # _____ Dimensions: _____ Temporary Structures # _____ Dimensions: _____

Other comments: _____

FEES

Filming/Photo Permit filing fee of \$100 must be submitted 30 days prior to event. Any recurring permit filing fee will be \$50.

INSURANCE

Liability Insurance. Insurance amount must meet the statutory cap required by Utah State Law.

*Applicant must also indemnify and hold harmless the county or any of its agents, officers, servants and employees from any liability or causes of action which might arise by reason of granting this permit.

CERTIFICATION

I certify that the information and exhibits I have submitted are true and correct to the best of my knowledge. If the shoot plans change, I will submit a revised application or additional information accordingly. I understand that all materials required by Washington County must be submitted prior to having this matter processed.

Signature:

Date:



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