

NEIGHBORHOOD RAPID DISASTER ASSESSMENT KIT

START UP AND MAINTENANCE INSTRUCTIONS

START UP

1. Once the Neighborhood Rapid Disaster Assessment Kit (NRDAK) has been assembled for your neighborhood, you should:
 - a. Define an assembly location (the NRDAK should be securely housed at that location) a second copy may be secured elsewhere in case that location suffers damage);
 - b. Insure that individuals who have access to the building are assigned to report to the location to facilitate access for those coming to assist;
2. You should conduct training on the system with those living in your neighborhood. Your instruction should include the following:
 - i. Instruction on basic personal and family preparedness;
 - ii. The importance of evaluating personal property and taking care of their immediate family needs prior to coming to the assembly location;
 - iii. The identification of the assembly location;
 - iv. Information to help them avoid hazards when responding and assisting with assessments, including proper clothing for response;
 - v. A basic overview of how the assessment plan works;
 - vi. The importance of working together and working within the system to insure personal safety and incident coordination.

MAINTENANCE

1. At least yearly, meet and review the NRDAK for needed updates. Add new residences and update family names if they are included on your Team/Location forms. Redefine neighborhood boundaries if necessary to insure growth has not increased neighborhood density to unacceptable levels.
2. Provide a review of the initial training to neighborhood members to insure they remain familiar with the system and how it is implemented.
3. If desired an exercise can be done using a portion, or all, of the neighborhood in a simulated disaster to increase neighborhood awareness and insure those participating understand the system.