



Boundary Establishment Checklist

All Boundary Establishment Applications must meet the applicable requirements of local, state and federal law. Utah Code 57-1-45

Used for clarifying or resolving ambiguous or disputed boundaries (NOT for property conveyance).

1. Name, address, and signature of each party to the agreement.
2. Notarial acknowledgment for each party's signature.
3. Tax identification number of each property for tax and assessment purposes.
4. Statement describing the ambiguity, uncertainty, or dispute being resolved.
5. Statement that the adjoining property owners agree to the established boundary.
6. Existing recorded legal description of each property.
7. Description of the agreed upon boundary.
8. Date of the agreement (either stated or included in acknowledgment).
9. A visual graphic depicting the established boundary relative to physical improvements shall be included.
10. If any of the affected property is within a recorded subdivision, an acknowledgment by the parties that a subdivision plat amendment may be required.
11. A reference to a record of survey (if conducted) identifying the established boundary that may include;
 - a. Existing dwellings, outbuildings, improvements, and other physical features.
 - b. Existing easements, rights of way, conditions, or restrictions.
 - c. The location of the agreed boundary relative to physical features.
 - d. An explanation in the survey narrative of the reason for the boundary establishment.

After all necessary documents and required information has been collected, the Community Development Department shall review the Boundary Establishment documents. Once Community Development Staff has reviewed and accepted the application for completeness, the application will be stamped. The applicant will then record the Boundary Establishment with the Recorder's Office.



Community Development

Boundary Establishment Application

All Boundary Establishment Applications must meet the applicable requirements of local, state and federal law.

Property Owner / Applicant: _____ Phone: _____

Address: _____ Email: _____

Representing Firm (if applicable): _____ Phone: _____

Address: _____ Email: _____

Explanation of reason for request (may attach additional sheets, if necessary):

Subdivision: _____ Parcel(s) ID: _____

Property Address(s): _____

Applicant Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

Owner Signature: _____ Date: _____

Owner Signature: _____ Date: _____

Office Use Only:

Boundary Establishment Fee – Date Paid: ____ Amount Paid: _____ Cash / Check / CC

Receipt # _____ Received By: _____ Reviewed for Completeness: _____



Land Use Application

Application must be complete, and payment received prior to acceptance by the Community Development Department.

All incomplete applications will be rejected.

Application Type:

<input type="radio"/> Conditional Use Permit	<input type="radio"/> Zone Change
<input type="radio"/> Site Plan	<input type="radio"/> Amended Plat
<input type="radio"/> Variance	<input type="radio"/> Preliminary Plat
<input type="radio"/> Boundary Establishment	<input type="radio"/> Final Plat
<input type="radio"/> Road Dedication	<input type="radio"/> Other: _____

Project Name and Description: _____

Reason for Request: _____

Address or Approximate Location: _____

Subdivision Name (if applicable): _____

Parcel(s) ID: _____

Area in Acres: _____ Existing Zone: _____ Existing Use: _____

Proposed Zone (if applicable): _____ Proposed Use: _____

Washington County is a governmental entity that is subject to the Government Records Access Management Act (GRAMA). Information you provide on an application or form (printed or online) is subject to GRAMA and may be available to the public if required by law. Some of the information on the documents may be redacted if it is classified as private, protected, or controlled. You may view Washington County's privacy policy by typing the following URL address in your browser:

www.washco.utah.gov/services-resources/privacy-policy

I certify that I am signing this application form as an owner of records to the property included in this application. I certify that the information and exhibits submitted are true and correct to the best of my knowledge. I understand that all materials required by Washington County must be submitted prior to having this matter processed. I understand that public hearings or meetings may be required. I understand that I am consenting to allowing the County Staff involved in this application or their designees to enter onto and inspect the subject property at any reasonable time, without obtaining any prior consent.



All Landowners are required to sign this application. If additional space is needed, attach additional sheet signed and dated by the applicants.

Signature: _____ Date: _____

Signature: _____ Date: _____