



Addendum, Updates and Clarifications to Request for Proposal for Redesign of Washington County Website

Washington County of Utah
Information Technology Services



September 2, 2025

Version 1.0



Request for Proposal for Redesign of Washington County Website

Change Log			
Date	Version	Author	Changes
09/02/2025	1.0	GVJ	Created empty
09/12/2025	1.1	GVJ	Corrections at pages 13 & 17; and 3x Q&As
11/14/2025	1.2	GVJ	Updated RFP Timeline page 4 & 10



Request for Proposal for Redesign of Washington County Website

Contents

Addendums/Updates	4
Questions/Clarifications	5



Addendums/Updates

1) On RFP page 13, added:

Data Migration and Implementation

- a) The vendor will be required to migrate content from existing CMS to the new CMS.
- b) When the new website is completed and approved on vendor's Staging/Development environment, Washington County IT will rebuild the new website on county environment.
- c) This does NOT include Custom-Coded Content (please refer to County Design Guide).

2) On RFP page 17, changed:

=OLD=

Will the vendor be required to migrate content?

- a) No. Redesign will integrate with existing Content Management System (CMS).

=NEW=

Will the vendor be required to migrate content?

- a) Yes, the vendor will be required to migrate content from existing CMS to the new CMS.
- b) When the new website is completed and approved on vendor's Staging/Development environment, Washington County IT will rebuild the new website on county environment.
- c) This does NOT include Custom-Coded Content (please refer to County Design Guide).

3) On RFP page 4 & 10

=OLD=

Interview Process	Monday, November 10, 2025
Reference Checks If Needed	Monday, November 17, 2025
Contract Awarded, PSA Executed	Monday, December 1, 2025

=NEW=

Interview Process	Monday, December 8, 2025
Reference Checks If Needed	Monday, December 15, 2025
Contract Awarded, PSA Executed	Monday, December 22, 2025

4) [placeholder]



Questions/Clarifications

- 1) Question: What kind of budget does this project have?
 - a) Answer: Budget was intentionally left open to see what vendors come up with.
- 2) Question: Our company is location in X country. Are we qualified to submit a proposal?
 - a) Answer: Due to state and federal regulations, the county can only accept proposals from US-based companies.
- 3) Question: In the RFP page 15, where is Appendix A for Insurance Requirements?
 - a) Answer: Coming soon.