



December 3, 2025,

Professional Land Surveyors practicing within our state are required by law to prepare and submit monument record sheets (corner files) per Utah Code Ann. § 17-73-505.

As of today's date, the Washington County Recorder/Surveyor's Office will no longer accept monument record sheet submissions directly to our office. The Utah Geospatial Resource Center (UGRC) now provides a statewide web application designed to standardize and streamline this process. Please submit all monument record sheets through: <https://plss.utah.gov>

"Our intuitive PLSS web application offers a section corner map viewer with monument record sheet download. It also makes it effortless to comply with state code by creating a single entry point to upload your existing monument sheets, or quickly enter data, to create new monument records and automatically submit them to county surveyors for review."

The PLSS application allows you to upload a monument record sheet you have prepared in .pdf format, or you may create a new sheet directly within the application. Sheets created within the application are consistent, efficient, and fully standardized. We encourage the use of this tool. If you prefer to prepare and customize your own sheets, our web page offers a downloadable, fillable .pdf template as an example.

Surveyors are also required to conduct themselves in accordance with the Standards of Practice established by the Utah Council of Land Surveyors (UCLS). The UCLS offers a comprehensive guide to assist you. This guide, along with additional templates, examples, and standards of practice, can be found at:

<https://www.ucls.org/standards-of-practice>

Thank you,

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