



GIL ALMQUIST, COMMISSIONER | ADAM SNOW, COMMISSION CHAIR | VICTOR IVERSON, COMMISSIONER

Washington County Request for Proposals for the Collection and Removal of Wood Chip Shavings/Manure Mix Produced at Legacy Park

Overview

It is the intent of Washington County, Utah, (“County”) to obtain proposals from professionals that are Local Vendors as defined in Washington County Code 1-12-3, that will collect and remove wood chip shavings/manure mix that is produced at the Washington County Fair Grounds (“Legacy Park”).

Legacy Park houses hundreds of racehorses and holds a variety of livestock shows and events. These animals/events produce a wood chip shavings/manure mix that needs to be removed on as needed, which is no less than once a quarter.

The requirements listed herein must be met by all Vendor proposals. Failure to meet these requirements may be cause for rejection of the Vendor’s proposal at the County’s discretion. The contents of this solicitation that are not modified, altered, or waived by the County, and the Vendor’s response, when submitted to and accepted by the County, must become an integral part of the contract agreed upon between Vendor and County.

REQUEST FOR PROPOSALS SUBMISSION CRITERIA	
MANURE COLLECTION AND REMOVAL SERVICES	
Posting Date	2/18/26
Legacy Park Contact	Kolbey Hughes
Final Submission Date	2/26/26
Opening Date & Time	2/27/26 @ 9:00am
Bid Opening Location	Legacy Park



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<p><u>Submission Information:</u> This Proposal must be received by email or hand delivery to the listed address by the end of the business day on 2/26/26</p>	<p><u>Submission Contact:</u> Kolbey Hughes Kolbey.Hughes@washco.utah.gov 435.652.4000 5500 West 700 South, (Harmony Building) Hurricane, Utah 84737</p>
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Scope of Work

1. Collect and remove wood chip shavings/manure mix at Legacy Park storage facility, using the Vendor's own equipment. Collection shall be not less than on a quarterly basis and as needed at the request of the county.
2. Keep all wood chip shavings/manure mix storage areas in a reasonably clean and organized condition following manure collection.
3. Maintain professionalism in all respects.

Pick Up Schedule

As needed upon request of Washington County, but not less than quarterly.

Proposal Submission

Each Vendor must prepare a written response included in the submission which must include the following:

1. Letter of intent
2. Resume detailing experience and ability to perform Scope of Work
3. Contact Information
4. Insurance documentation
5. All professional licensing requirements listed under special qualifications

Collection/Purchase Price

Vendor to Propose



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Insurance

Vendor must obtain and provide a Certificate of Insurance showing that a valid worker's compensation policy exists and provides coverage for Vendor and employees of Vendor.

Equipment

Vendor must provide its own equipment that meets industry standards in performing the Scope of Work.

Contract Term

No less than one calendar year. However, the Contract Term may be negotiated.

Basis of Agreement

Vendor will be an independent contractor and neither Vendor nor any agent, employee, or servant of Vendor may be deemed an agent, employee, or servant of the County. Vendor is responsible for its own Federal, State, and Local tax.

This resulting contract will be for the collection, and removal of wood chip shavings/manure mix services and Vendor is not an employee of County and is not entitled to the benefits provided by the County to its employees.

Assignment

This resulting contract will not, nor will any interest in the resulting contract, be assignable, as to the interest of the Vendor, without prior written consent of the County.

Amendment

If Vendor is awarded the bid the resulting Agreement may differ from the terms established in this Request for Proposals upon the mutual agreement and consent of both parties and when the change is in the best interest of the residents of County.

All Candidates who submit a proposal in response to this RFP acknowledge that they have each



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read and understand this RFP and agree to be bound by the terms and provisions of this RFP including, but not limited to, the following:

Governing Law and Exclusive Jurisdiction and Venue

Any contract between Washington County and a Candidate regarding this RFP will be interpreted, construed, and given effect according to the laws of the state of Utah and the ordinances of Washington County, and the courts within Washington County, Utah shall have the sole and exclusive jurisdiction and venue regarding any such contract. No contract will be assigned, in whole or in part, without the written consent of Washington County.

Modifying or Withdrawing Proposals

Candidates may modify or withdraw their proposals at any time prior to the deadline set for Candidates to timely submit a proposal in response to this RFP.

Conflicting Terms of Provisions

If any portion of this RFP conflicts in whole or in part with a written agreement entered into between the selected party and Washington County subsequent to the issuance of this RFP, the subsequent written agreement between the selected party and Washington County shall control.

Disclosure

All proposals accepted by the County shall become a matter of public record and shall be regarded as public, except those elements of each proposal that are identified by the Candidate as business or trade secrets and plainly marked as “trade secret,” “confidential,” or “proprietary.” Each element of a proposal that the Candidate desires not to be considered a public record must be clearly marked. Any blanket statement (i.e. regarding entire pages, documents, or other non-specific designations) shall not be sufficient and shall not bind the County in anyway whatsoever. If disclosure is required under the Utah Government Records Access Management Act (“GRAMA”) or otherwise by law (despite the Candidate’s request for confidentiality), the Candidate shall promptly comply with such disclosure requirements.