



BUSINESS LICENSE APPLICATION

Name of Business (Registered with the State of Utah)		Utah Business Entity #	Business Phone () ()	FAX () ()
Business Address Street:		City:	State:	Zip:
Mailing Address Street:		City:	State:	Zip:
Type of Organization: # of part time ___ and full time ___ employees? Proprietorship () Corporation () Partnership () LLC ()		Detailed Description of Business: Type of Chemicals Used:		
Business Owner Name:	Email Address: Address:	City:	Phone: () ()	State: Zip:
SSN# / Fed Tax #	State Sales Tax #	State DOPL License #		

PLEASE TAKE NOTICE that under Ordinance No. 2011-1014-O, all businesses that receive a business license from Washington County must participate in the E-Verify program to verify the employment authorization of any newly hired employees. By submitting a signed application, the applicant certifies that (1) the business has used E-Verify to verify the employment authorization for all employees hired after December 17, 2011, and (2) the business will use E-Verify to verify the employment authorization of each newly hired employee no later than three days after the employee is hired. Additionally, an applicant is required to re-affirm its use of E-Verify annually on its business license renewal application.

This form is an application for a business license. The receipt for payment of license fees thereof does not constitute being approved to operate a business. The actual license will be issued only when all inspections are completed and signed off by the various County departments and the Business License Office gives approval. Washington County shall not be held responsible for delays in processing an incomplete application, or for property improvements and other business expenditures occurring before the license applicant receives final approval.

I/We hereby agree to conduct said business strictly in accordance with the Laws and Ordinances covering such business, and swear under penalty of law that the information contained herein is true to the best of my knowledge.

X _____
 Business Owner Signature

PLEASE NOTE:

1. Business Licenses expire annually on December 31.
2. License renewal fees are due on or before January 1.
3. A late fee of \$25.00 or 10% which ever is greater is assessed after January 31.

Annual License Fees are as Follows:

- \$10.00 Application Processing Fee
 - \$100.00 Building Inspection Fee
 - \$50.00 Standard Business License
 - \$50.00 Major Home Occupation Business License
 - Waived Minor Home Occupation Business License (Attach Minor Home Occupation Certification)
 - \$500.00 Beer License "A" {Pre-Packaged/Off Site}
 - \$500.00 Beer License "B" {Restaurant/On site}
 - \$10.00 x () Ea. Full Time employee
 - \$ 5.00 x () Ea. Part Time employee
- Total License Fee \$ _____ (cash or check)

Beer License Procedure:

- Community Development Approval
- Fingerprints and Background Check Received
- Clerk/Auditor Approval _____
Date: ___/___/___
- County Commission Approval (if applicable)
Date: ___/___/___

COMMUNITY DEVELOPMENT OFFICE USE ONLY

Parcel # _____ Zone: _____

Home Occupation Permit: _____

Building Inspection: _____ Date: _____
 Building Official Approval Signature

Health Department: (Report) _____ Date: _____

Community Development _____ Date: _____
 Community Development Approval Signature

CLERK/AUDITOR DEPARTMENT USE ONLY

Clerk/Auditor: _____ Date: _____
 Business License Officer Approval Signature

County License # _____

Date Received: _____ Approved: _____

Conditions of Approval/Notes: