

WASHINGTON COUNTY PUBLIC EXTRACT INFORMATION

The Washington County Public Extract File (name/address and account information) is updated weekly. The Market/Taxable Values are updated in May and October. The cost of the file is \$200.00. The County does not accept credit or debit cards.

A Data Release form must be filled out and accompany the payment.

The form can be found at: <http://www.washco.utah.gov/departments.php?whichDept=14>

Please make the check payable to **Washington County Treasurer.**

The check needs to be mailed to: **Washington Co IT
87 N 200 E Ste 202
St George, UT 84770**

Once the check is received, login information will be emailed. Please provide an email address as well as a telephone number. Usually, the login information is sent out the same day. The file can then be downloaded within 10 days at your convenience.

WASHINGTON COUNTY PUBLIC EXTRACT FILE LAYOUT

** Excel 2007 is the program of choice as it allows all records to be imported in. The file is pipe delimited (|). If multi-instance, the file is delimited with three semi-colons (;;;).

<u>EXCEL</u>	<u>DESCRIPTION</u>
A	Account Number
B	Parcel Number
C	District Number
D	Tax Year
E	Owner Name ** Multi Instance
F	Mailing Address 1
G	Mailing Address 2
H	Mailing Address City
I	Mailing Address State
J	Mailing Address Zip
K	Mailing Address Country
L	Taxable Value
M	Market Value - Land
N	Market Value - Improvements
O	Acres (5.2)
P	Situs Address
Q	In-Care-of-Name
R	Estimated Taxes
S	Balance Due – Disregard Field
T	Blank
U	Assessment Classification ** Multi Instance
V	Assessment Classification Market Value ** Multi Instance
W	Assessment Classification Taxable Value ** Multi Instance
X	Book – Page (if applicable)
Y	Document number
Z	Legal Description